

Wisconsin Police Accreditation Coalition
Meeting Minutes
February 11, 2004

The following summarizes the matters reviewed and discussed at the above referenced meeting. The summary as published reflects the interpretation of the author.

In attendance: Rosalyn Wittmann Town of Menasha PD, Terry Hansen Menomonee Falls PD, Kent Bieganski Hales Corners PD, Rob Abraham La Crosse PD, Troy Nedegaard La Crosse PD, Jerome Martin Grand Chute PD, Megan Desmond Appleton PD, Jan Reinfeldt Sheboygan PD, Brian Donohoue Janesville PD, Tom Worfram Janesville PD, Bernie Coughlin Verona PD, Stephen Zimmer Verona PD, Joell Schigur DCI, Dan Davis, Janesville PD, Mark Ferguson Glendale PD, Tim Goke Waupaca PD, Chris Connolly Waukesha PD, Lisa Otterbacher Whitewater PD, Kurt Picknell Walworth County Sheriff, Karen Burdick Janesville PD, Steve Kopp Janesville PD, Helen Lee, Stevens Point PD, Jim Bzdawka Waukesha County Sheriff.

- Previous meetings minutes were reviewed. Unanimously approved by the membership present.
- Board Report:

President: General overview of recent WILEAG Board Meeting including statement of support by WILEAG governing for the WIPAC organization. Confirmed that reassessments will be treated as a new/initial on-site as a result of the change in standards.

WIPAC will serve as the organization/source for mock assessors.

Assessor Training was completed in December 2003.

Twenty-Seven (27) agencies are involved in WIPAC

Vice President: Reported letter recommending the reassessment period be placed on a 3-year cycle was forwarded to WILEAG Governing Board. No action by WILEAG at time of meeting.

Secretary: No Report

Treasurer: No Report

- Review and general discussion of proposed organization logo's by Tim Goke. Two (2) final design samples based on recommended modifications will be prepared for the next meeting. Discussion also included comments that some payment may be necessary for the design work.

- Review and discussion of proposed WIPAC web sight. Discussion involved potential maintenance issues and that the web sight might require a maintenance fee (2 years \$70.00). Kent Bieganski will follow-up. Recommendations were made that the web sight includes links to MOCIC and WILEAG. The Training Committee will report their recommendations at the next meeting.
- Review and discussion of sub-committee assignments. All sub-committees are encouraged to meet and identify tentative plans prior to the next meeting.
- Request was made that accredited agencies electronically submit copies of their procedures (or copy to CD) for placement into the WIPAC library.
- Review of draft Membership Application. Completed applications and \$50.00 fee due prior to next meeting. Revised applications will be made available to membership. Forward application and payment to the attention of Rosalyn Wittmann.
- Review and discussion of WILEAG Standard 22.3.4 Extra-Duty Employment. Motion unanimously approved that the WILEAG Governing Board provide a definition of extra duty/secondary employment or explanation of the overall standard including clarification of possible contradictory language. Steve Kopp will forward letter on behalf of WIPAC requesting clarification and/or alternatives.
- Update on status of agencies scheduled for reaccreditation: South Milwaukee on-hold pending merger, Portage withdrawing from process, La Crosse on-sight tentatively scheduled for March, Waukesha Sheriff open.
- Next meeting is scheduled for April 14, 2004, 10:00 A.M. at the Town of Menasha.
- Motion to end meeting unanimously approved.