

Wisconsin Police Accreditation Coalition
Meeting Minutes
November 12, 2003

The following summarizes the matters reviewed and discussed at the above referenced meeting. The summary as published reflects the interpretation of the author.

In attendance: Lisa Otterbacher Whitewater PD, Chris Connolly Waukesha PD, Robert Abraham LaCrosse PD, Mark Ferguson Glendale PD, Rosalyn Wittmann Tn. Of Menasha PD, Greg Peterson, Megan Desmond Appleton PD, Tim Goke, Aimee Kontos Waupaca PD, Todd Swartz, Chris Langlois, Wendy Stelter Menomonee PD, Jan Reinfeldt Sheboygan PD, Mike Bolender Oak Creek PD, Ann Wellens So. Milwaukee PD, Terry Hansen Menomonee Falls PD, Kevin Bieganski Hales Corners PD, Steve Kopp, Karen Burdick Janesville PD, Jim Bzdawka Waukesha Co. Sheriff, Helen Lee, Stevens Point PD.

No formal board/officer reports presented.

Review and discussion of draft By-laws and mission statement. Discussion and amendments included:

- Extending terms of board members to coincide with the language of the by laws,
- Bi-monthly meeting schedule including rotational meeting locations. Meetings to be held on the 2nd Wednesday of every other month beginning in February 2004.
- Review of membership fees (\$50.00 commencing February of each calendar year, \$25,00 for applications received after July, and waiver of membership fee in hardship cases upon review of the Board.
- Extension of associate membership to include retired chiefs, and representatives from educational institutions.

Draft By-laws and amendments were unanimously approved.

Karen Burdick volunteered to prepare draft membership application.

Member agencies agreed that a formal logo should be developed for WIPAC. All members were encouraged to submit drafts, proposals, or suggestions and present at the next meeting.

The 501C3 application was prepared by and reviewed with the members present by Rosalyn Wittman. The application will be filed using the mailing address of the Waukesha County Sheriff's Department. Application will be submitted as prepared.

Review and discussion of permanent standing committees. It was agreed that 3 standing committees identified as Training, Resources and Public Relations committees be established. Committee assignments are as follows:

Training Committee:

Ann Wellens, South-Milwaukee PD
Rosalyn (Roz) Wittmann, Town of Menasha PD
Steve Kipp, Janesville PD
Robert Berndt, Sun Prairie PD
Janet Reinfeldt, Sheboygan PD

Public Relations Committee:

Lisa Otterbacher, Whitewater PD
Megan Desmond, Appleton PD
Scott Greuel, Oshkosh PD
Helen Lee, Stevens Point PD
Robert Berndt, Sun Prairie PD

Resources Committee:

Kent Bieganski, Hales Corners PD
Karen Burdick, Janesville PD
Mark Ferguson, Glendale PD
Helen Lee, Stevens Point PD
Rob Abraham, LaCrosse PD

Standing committee members were encouraged to prepare tentative plans/recommendations describing their proposed activity and present at the next meeting.

Discussion was held concerning accelerating the reaccreditation process from a five (5) year cycle to a three (3) year cycle. Majority of the membership in agreement with moving to three-year cycle. Formal motion was approved to allow Steve Kopp to forward a letter, on behalf of WIPAC, proposing this change to the WILEAG Governing Board.

Meeting adjourned with the next WIPAC meeting scheduled for December 10, 2003, 10:00 a.m., at the Janesville police Department.